

PRESIDENTS' COUNCIL – May 12, 2009
CC 126 in Bill Brod Community Center • 8:30 – 10am

Present: **Presidents' Council Members:** Bill Waters, FT Faculty Pres; Kelly White, Clsfd Pres; Rosemary Teetor, PT Faculty Pres; Michael Vu, ASG Pres; Steffen Moller, Chair of College Council; Elizabeth Lundy, VP Instructional Services; Courtney Wilton, VP College Services; Shelly Parini, Dean of College Advancement; Bill Zuelke, Exempt President; Jan Godfrey, Dean of HR; and (Recorder) Debbie Jenkins. **Employees in attendance:** Diane Drebin, Janet Paulson, Kate Gray, Bill Leach and Terry Mackey

TOPIC / CATEGORY	KEY POINTS / NEXT STEPS (Action)
ConnectEd	<p>Bill Leach presented background information and outlined phase one and two of CCC's Emergency Broadcast System draft document [attachment #1]:</p> <ul style="list-style-type: none"> • This system will bring emergency information to students and staff and will automatically update every 24 hours (removing non-current staff/students). • The Campus Security Committee has been charged to recommend a method for enrolling staff and students into the notification system. • Testing of the system is complete. <p>Next steps to implementation:</p> <ul style="list-style-type: none"> • Step 1: Mandatory enrollment (work phone and email) for all employees, contracted providers and Board members of the college. Employees will receive broadcast messages via college email. <ul style="list-style-type: none"> ○ Employees will be asked to provide up to 5 additional emergency contact points. • Step 2: Remaining spots (2200) will be assigned to ASG officers and full time students. Payment/fee options being considered are shown on attachment #1. <p><u>The request to implement next steps of enrollment of all employees, contracted providers, and Board members (to be followed at a later undetermined date for students) to CCC's Emergency Broadcast System was approved.</u></p> <p><u>NEXT STEPS:</u></p> <ul style="list-style-type: none"> • The words <i>including weather</i> in item #1 under the heading "Phase One - Campus Security Committee Recommends" should be replaced with the word "and" as there are several different types of broadcast emergencies that could be released through this system.
In-Service Planning	<p>Presidents' Council members reviewed and discussed past In-Service planning processes:</p> <ul style="list-style-type: none"> • Human Resources Office/Jan Godfrey will take the lead in planning this event. <p><u>NEXT STEPS:</u></p> <ul style="list-style-type: none"> • Jan Godfrey will pull together a steering committee for In-Service 2009. • Jan and Elizabeth Lundy will work together to plan the Wednesday, September 23 event. • Training opportunities for all staff will be reviewed.
All Staff Recognition	<p>Association leaders determined the preferred celebration location and time after receiving feedback from staff:</p> <p><u>Presidents' Council approved the time, date and location of the next All Staff Recognition event: December 10 from 12-1:30 pm in Niemeyer.</u></p>

	<p><u>NEXT STEPS:</u></p> <ul style="list-style-type: none"> • Bill Leach will report back to Debbie Jenkins regarding the preferred date and time for the night crew All Staff Recognition event.
College Council	<p>Steffen Moller briefly outlined agenda items discussed at the last College Council meeting on May 1st.</p> <ul style="list-style-type: none"> • Agenda and minutes: http://www2.clackamas.edu/committees/collegecouncil/index.aspx?content=meetings
<p>Association Reports</p> <ul style="list-style-type: none"> • ASG • Classified • PT Faculty • FT Faculty • Exempt 	<p><u>Associated Student Government (ASG) / Michael Vu:</u></p> <ul style="list-style-type: none"> • May 13: ESL Meet and Greet • May 15: Ultimate Frisbee • May 16: Fido Days plus ASG Barbeque • May 16: Community Congress • May 20: Alcohol Awareness plus ASG Barbeque • ASG received official certification (documentation of all activities) from OCCSA and were chosen as a model student government. 11 out of 13 student governments received certification this year. • ASG is involved with “Adopt a Road” and are in the process of cleaning up Loder Road • ASG election results are in: Alyssa Fava, President and Bailee Sanders, Vice President. Michael will bring both to the next Presidents’ Council for introductions. <p><u>Classified / Kelly White:</u></p> <ul style="list-style-type: none"> • Reduction in Force (RIF): The RIF process continues with two employees • Finalized election ballot last week; Elections to be conducted in May <p><u>PT Faculty / Rosemary Teetor:</u></p> <ul style="list-style-type: none"> • This week: PT Faculty newsletter and election ballots are ready for mailing. <p><u>FT Faculty / Bill Waters:</u></p> <ul style="list-style-type: none"> • Elections are underway and will close Friday. • Several projects nearing completion: Sabbatical funding issues, salary MOA signing at the Board meeting on May 13 for FT Faculty and Classified, 4th tier in OEBC being researched and discussed, and authorization of expenditures of professional development funds. <p><u>Exempt / Bill Zuelke:</u></p> <ul style="list-style-type: none"> • Exempt staff will be choosing a new President later this month.
Around the Table Updates	<p>Bill Leach – Two terms of soft enforcement of smoking areas is complete:</p> <ul style="list-style-type: none"> • Spring Term: Signs will be posted soon on doors alerting everyone to the fact that we are entering into the hard enforcement phase. • There will be 3 warnings: 1) First warning will be verbal, 2) Second warning results in a \$15 fine, 3) Third warning is a \$30 dollar fine and each subsequent incident results in a \$30 fine. • An appeal process is in place. • Parking lots are a designated smoking area. <p>Shelly Parini announced upcoming events</p> <ul style="list-style-type: none"> • Friday, May 15 at 7:30 a.m. - A covenant ceremony at the Abernethy Center in Oregon City: <i>Honor a Veteran by Supporting Military Families</i> is being hosted by the CCC Foundation. The covenant is part of a national model

	<p>that marks a formal affirmation of community support for military members and their families.</p> <ul style="list-style-type: none"> Monday, May 18 - Legislative Outreach: 17 Foundation Board members are forming an advocacy group to travel to Salem to meet with legislators. May 19: Scholarship reception <p>Janet Paulson – Public Affairs is designing radio advertising for KWJJ and KKRZ to advertise <i>Summer Track</i> and Summer term at Clackamas Community College.</p> <p>Elizabeth Lundy – Thanked Bill Leach for a job well done in planning the rolling brown outs (electrical service shut down) taking place soon due to pending electrical repairs. She also commended Bill and Kirk Pearson not just for their hard work but for their amazing organizational and planning skills to be shovel ready and meet a very short deadline for several projects, funded by <i>Go Oregon</i> stimulus dollars.</p> <p>Courtney Wilton – State revenue report due to be released on May 15.</p> <p>Bill Waters – Staff continue to search for answers as to how to maximize class offerings at CCC.</p>
Next Meeting	Expanded Presidents' Council: May 19 at 8:30 a.m. in CC 127

<p>UPCOMING MEETING DATES in 2008-09: 5/19 (expanded), 5/26, 6/2, 6/9, 6/16 (expanded), 6/23, 6/30.</p>
<p>UPCOMING MEETING DATES in 2009-10: 7/7 (no meeting), 7/14 (no meeting), 7/21 (expanded), 7/28 (no meeting), 8/4 (no meeting), 8/11 (no meeting), 8/18 (no meeting), 8/25 (no meeting), 9/1 (no meeting), 9/8, 9/15 (expanded), 9/22 (no meeting/In-Service), 9/29, 10/6, 10/13, 10/20 (expanded), 10/27...</p>
<p>FIND PRESIDENTS' COUNCIL NOTES at F:\1MINUTES\Presidents Council\2008-09</p>
<p>NUMBER OF HANDOUTS TO BRING: Presidents' Council – 20 copies; Expanded Presidents' Council – 35 copies [If possible please send handouts electronically, prior to the meeting, to Debbie Jenkins to avoid the need to make paper copies.]</p>
<p>PRESIDENTS' COUNCIL MEMBERS: Joanne Truesdell (President), Rosemary Teetor (PTF Pres), Michael Vu (ASG Pres), Bill Waters (FTF Pres), Kelly White (Clafd Pres), Steffen Moller (Chair of College Council), Elizabeth Lundy (VP of Instructional Services), Shelly Parini (Dean of College Advancement), Courtney Wilton (VP of College Services), Debbie Jenkins, (Recorder), Bill Zuelke (Exempt Pres), Jan Godfrey (Dean of HR)</p> <p>EXPANDED COUNCIL MEMBERS: PC Members plus Cyndi Andrews, Joe Austin, Bill Briare, Diane Drebin, Scott Giltz, Bill Leach, Karen Martini, Maureen Mitchell, Chris Robuck, and Theresa Tuffli.</p>